



Herts Tennis Code of Conduct for Coaches and Team Captains

All Team Captains, Coaches, Assistant/Shadow/Trainee Coaches, Chaperones and Volunteers agree to the guidelines established by the County Performance Manager (CPM) and assist the Lead Captain as required in the delivery of the County training session/event/activity and will:

- Maintain an enhanced with barred lists check (DBS)/DBS Check, undergo appropriate First Aid and Safeguarding Training under the LTA's professional membership scheme/as required and maintain LTA accreditation + (Level 1 and 2 = LTA Accreditation) as appropriate
- Read and uphold the LTA/Herts Tennis Safeguarding policies, LTA Safeguarding at events, activities and competitions Good Practice Guidance and LTA Safeguarding Guidelines for County Cup and League Matches <https://hertstennis.co.uk/about-about-us/safeguarding/>
- Uphold the LTAsCode of Ethics and Conduct for Accredited Tennis Coaches and Assistants <https://www.lta.org.uk/globalassets/coach/documents/accreditation/lta-coach-code-of-conduct.pdf>
- Report any safeguarding concerns immediately following the Safeguarding Reporting Procedure. In an emergency contact the police by calling 999
- Report any incident of a player/parent displaying poor and/or unsporting behaviour, breaking the LTA Fair Play principles or Herts Tennis Code of Conduct for Players to the Herts Tennis CPM
- Prioritise the well-being of all children and adults at risk at all times
- Treat all children and adults at risk fairly and with respect
- Help to create a safe and inclusive environment both on and off court
- Not allow any rough/dangerous behaviour, bullying or use of bad/inappropriate language
- Not use any sanctions that humiliate or harm a child or adult at risk
- Value and celebrate diversity and make all reasonable efforts to meet individual needs
- Keep clear boundaries between professional and personal life, including on social media
- Have the relevant consent from parents/carers, children and adults before taking or using photos and videos
- Refrain from making physical contact with children or adults unless it is necessary as part of an emergency or congratulatory (e.g. handshake/high five)
- Refrain from smoking and consuming alcohol during county activities or coaching sessions
- Ensure roles and responsibilities are clearly outlined and everyone has the required information and training
- Avoid being alone with a child or adult at risk unless there are exceptional circumstances
- Refrain from transporting children or adults at risk, unless this is required as part of a County activity (e.g. away match) and there is another adult in the vehicle
- Not abuse/neglect/harm/discriminate against anyone/act in a way that may be interpreted as such
- Not have a relationship with anyone under 18 for whom you are coaching/responsible for
- Be acutely aware of the power that coaches and coaching assistants develop over players in the coaching relationship and avoid any intimacy (sexual or otherwise) with players
- Demonstrate high levels of professionalism and use best endeavours to be a positive role model and professional ambassador for the sport and Herts Tennis
- Remain impartial at all times; do not promote personal coaching, club or performance programmes to parents of/or players participating in County Training or County teams
- If approached by parents/players for advice about further coaching opportunities or club programmes advise them to speak to their individual coach and/or CPM/inform the players individual coach
- Not use/disclose confidential information either during or after your engagement with Herts Tennis
- Promote the Herts Tennis values of: **Honesty, Excellence, Resilience and Sportsmanship**

Please note:

Breaches deemed to be of a serious nature will be treated as a disciplinary issue as set out for "Herts Lead County Captains and Herts Assistant County Coaches". For details visit <https://hertstennis.co.uk/wp-content/uploads/2019/03/Discipline-Procedure-1-26-Mar-19.pdf> Please view the Herts Tennis Disciplinary Procedure at <http://hertstennis.co.uk/about>

This Code of Conduct is reviewed every two years (or earlier if there is a change in national legislation) and recommended for approval by:

Herts Tennis Chairperson
County Safeguarding Officer

Trevor Adamson
Tessa Terry

Date: 1st November 2021
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