

# LTA Big Tennis Weekends and Open Day Funding Application

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**Purpose of scheme:**

To provide clubs with financial help towards the cost of holding an LTA Big Tennis Weekend / Open Day.

**Outline of the scheme:**

Herts Tennis will provide eligible clubs with a grant of up to £200 in matched funding for an LTA Big Tennis Weekend /Open Day. This is to be used towards advertising/marketing/promotional activity or to purchase additional equipment necessary for the event.

**Criteria and claiming the grant**

Any eligible club within Hertfordshire that has paid the Herts Annual Fee for the current year may apply. To be eligible a club must be an LTA registered venue and have an accredited Head Coach and Coaching team. *Eligible clubs can make one application for funding each year.*

**\*Clubs holding an LTA Big Tennis Weekend/Open Day must register and publish their event using Clubspark. They must also report on attendance after the event via Clubspark.**

Please make your request for funding in **advance** of the LTA Big Tennis Weekend or Open Day to us at: [hertstennis@gmail.com](mailto:hertstennis@gmail.com). The Herts Management Committee will consider the request and will advise if it has been successful or not. Funding is limited and therefore will be allocated on a first come first served basis.

**After the event we will require the completed application form and copies of any applicable receipts/invoices together with an invoice to Herts LTA for half of the value (up to a maximum £200) to release the funding. Please send your invoice and receipts to us as soon as possible after the event has taken place.**

*LTA Big Tennis Weekend & Open Day*

*Funding Application Form*

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Name and address of club applying for funding:

Name of person applying on behalf of the club:

Contact Details:

(M):

(H):

Email:

What will the funding be used for?

Advertising/ Marketing/Promotional materials

Details:

Tennis Equipment for the event

Details:

How many people attended the event?

**Office Use Only**

Application received on date: \_\_\_\_\_

Grant awarded amount: \_\_\_\_\_

Date awarded: \_\_\_\_\_